

Minutes of the meeting of the Comox Valley Water Management Advisory Committee held on August 31, 2017 in the Comox Valley Regional District boardroom located at 550B Comox Road, Courtenay, BC, commencing at 9:55 am.

PRESENT:	D. Allen, Chief Administrative Officer	City of Courtenay
	T. Kushner, Director of Public Works Services	City of Courtenay
	R. O’Grady, Director of Engineering	City of Courtenay
	R. Kanigan, Chief Administrative Officer	Town of Comox
	G. Westendorp, Public Works Superintendent	Town of Comox
	S. Ashfield, Municipal Engineer	Town of Comox
	D. Jacquest, Director of Finance	Town of Comox
	C. Freundlich, Director of Finance	Town of Comox
	M. Rutten, General Manager of Engineering Services	CVRD
	K. La Rose, Senior Manager of Water/Wastewater Services	CVRD
	M. Herschmiller, Manager of Water Services	CVRD
	Z. Berkey, Engineering Analyst	CVRD
	Z. Norcross-Nu’u, Engineering Analyst	CVRD
	C. Wile, Manager of Operational Communications	CVRD
	A. Baldwin, Legislative Services Assistant & Recording Secretary	CVRD

ITEMS:

Management Report

The committee reviewed the August 2017 Comox Valley Water Management Advisory Committee management report. For item no. 4, it was confirmed that Sandwick residents will pay for the separation of Sandwick infrastructure from City of Courtenay infrastructure. Further to the project the Veterans Memorial Parkway (VMP) main will be converted to regional infrastructure and used for regional water supply to the City of Courtenay and the Sandwick Water Local Service Area.

The committee discussed current and future lines of demarcation between regional and municipal water infrastructure. Further discussion on this topic will follow.

Minutes

The committee reviewed the minutes of the June 29, 2017 Water Management Advisory Committee and no errors or omissions were noted.

Comox Valley Water System DCC Update- Public Consultation Summary

Z. Berkey provided an overview of the draft staff report regarding the Comox Valley water system development cost charge (DCC) update. The CVRD worked with the Town of Comox to update the Appendix. It was confirmed that Sandwick will pay capital improvement cost charges (CICC). The report will be presented at the September 12, 2017 Water Committee meeting with a recommendation to amend the DCC and CICC bylaws as presented, and to forward to the board for three readings.

Comox Valley Water Supply System Consumption Report

The committee reviewed the July 31, 2017 water supply consumption report. Consumption is up for July but overall annual consumption is down when compared to the previous year.

CONFIDENTIAL ITEM:

The committee discussed confidential material at 10:15 am and resumed its open session at 11:36 am.

GENERAL:

An email will be sent to members to advise the date and time of the next Water Management Advisory Committee.

TERMINATION:

The meeting terminated at 11.36 am.

Recorded by:

Certified correct:

A. Baldwin
Legislative Services Assistant

M. Rutten, P. Eng.
General Manager of Engineering Services